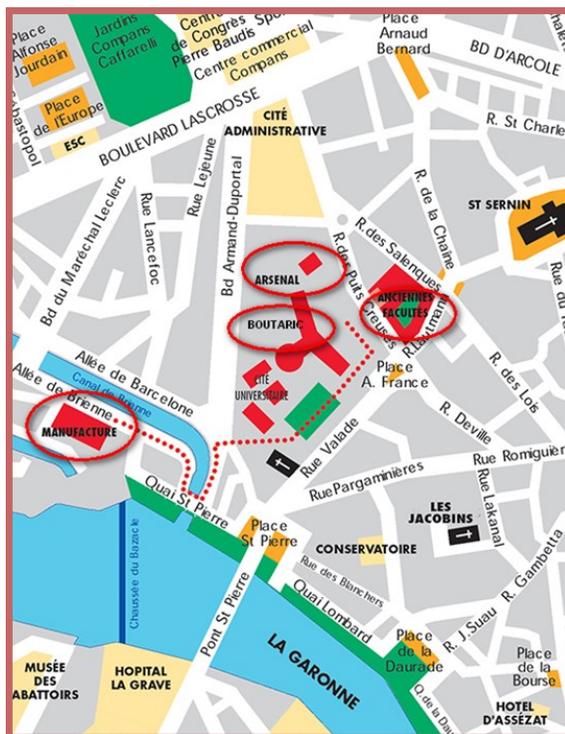


## Spaces

- Researchers' room
- Training rooms
- Seminar room
- Reading rooms
- Group study rooms : online reservation
- Individual rooms

Is it a rush hour or an off peak ?

Please download the application «Affluences»



2017-2018

The University  
Libraries

# L'essentiel for Teaching staff and Researchers

## Equipment

- Interactive screens, mobile multi-users TVs, Mediascape
- Tools for web conférences, video recording
- Computers, laptops, tablets
- Microfiche readers (Manufacture des Tabacs)
- Internet / Wifi
- TV sets, headsets and DVD players
- Photocopiers, scanners and printers directly or via the cloud (*charge for this service*)
- Printing cards facilities (*charge for this service*)

### Bibliothèque ARSENAL

Mondays to Fridays : 9 am - 10 pm  
Saturdays : 9.30 am - 5.30 pm or 8 pm \*



### Bibliothèque MANUFACTURE DES TABACS

Mondays to Fridays : 9 am - 8 pm  
Saturdays : 9.30 am - 5.30 pm or 8 pm \*



### Bibliothèque GARRIGOU

Mondays to Fridays : 9 am - 6 pm



### Bibliothèque BOUTARIC

Mondays to Fridays : 9 am - 6 pm



\* Opening hours are subject to change according to the academic calendar



[ut-capitole.fr/bibliotheques/](http://ut-capitole.fr/bibliotheques/)

## Finding documents



[ut-capitole.fr/bibliotheques/](http://ut-capitole.fr/bibliotheques/)

- Looking for books, theses, journals, DVD, reports ...

**ARCHIPEL.**  
le catalogue

- ...online documents



- and browsing databases

Searching articles, books, working papers, theses and other scientific works published by researchers and teachers of the university :

the open archive **Toulouse 1 Capitole Publications**

Searching old documents from the university libraries, city library and Toulouse Catholic Institute



You can't find the document you're looking for in any of the libraries in Toulouse ? Do contact online services :

- Interlibrary loan service, *there is a charge for this service*
- Purchase recommendation

## Borrowing documents

- 15 documents per library for 28 days
- 1 tablet for maximum of 14 days
- 1 laptop to work onsite at the Manufacture des Tabacs library

*Please note that loan-return transactions should be completed fifteen minutes before closing time.*

*Free of charge for :*

- Hosted researchers, certified by the director of the research center
- Researchers and staff from the network of Toulouse and Midi-Pyrénées universities

## Managing « My account » using Archipel

- Check return date
- Renew your item for 28 days
- Put a hold on an item

## Returning documents (almost) everywhere

- In any library of Toulouse universities
- Book drop at the entrance of Arsenal Library

## Ask us ...

- **Research consultation appointment with librarians**



- **Support for calls for projects and research contracts :** bibliography, survey of literature ...
- **Support for a symposium and study sessions :** bibliography, open access publication of proceedings...

- **Teaching Support**

- providing support to integrate information literacy in a course
- sessions tailored to your needs : in english or french
- Library self-guided tours

- **Open access guidance**

- depositing in *Toulouse 1 Capitole Publications*
- information about publisher's strategies
- information about copyright and plagiarism in education and research

**And for more help ...**

- information provided at each library desk
- Questions/Answers by *chat* or e-mail

