# Application form

**PRELIMINARY INFORMATION**

Please read this information carefully before filling in the application form.

The lead applicant should complete the application form in English, and all initiative partners should agree to it. The application can only be submitted online.

The 2024 call for applications, including the application link and form, can be found on the ENGAGE.EU website:

https://www.engageuniversity.eu/engage-eu-research-label/

In the call, you will find a paper version of this form to help you prepare the application with your partners.

The call will close on 10 June 2024, 12:00 p.m. CET.

Once you have submitted your application, you will receive a confirmation.

If you experience any problem with this form or have any additional questions, please contact the ENGAGE.EU team coordinator at myriam.greusard@ut-capitole.fr

**\*PRIVACY TERMS AND CONDITIONS**

ENGAGE.EU is committed to protecting and respecting your privacy by maintaining the integrity and confidentiality of your personal data, in accordance with the GDPR and other applicable legislation. We collect, process and store your data for the sole purpose of evaluating your application. If your initiative is selected, we will use the identification data of your initiative for communication and dissemination purposes.

☐ I agree with those terms and conditions

\* If your initiative is not selected, do you consent to sharing your application with the ENGAGE.EU coordination team of your university? The purpose of sharing is to ensure support for re-submission or to explore other opportunities for support.

☐ Yes

☐ No

**1. NAME OF THE INITIATIVE:**

**ACRONYM (if any):**

**2. LEAD APPLICANT DETAILS**

|  |  |
| --- | --- |
| First name |  |
| Last name |  |
| Home university |  |
| Faculty / department / institute |  |
| Position |  |
| Email |  |

**3. PARTNER DETAILS**

**NUMBER OF ENGAGE.EU MEMBER UNIVERSITIES PARTICIPATING IN THE INITIATIVE APART FROM YOUR UNIVERSITY**

☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8

**Initiative partner 1**

|  |  |
| --- | --- |
| First name |  |
| Last name |  |
| Home university |  |
| Faculty / department / institute |  |
| Position |  |
| Email |  |

**Initiative partner 2**

|  |  |
| --- | --- |
| First name |  |
| Last name |  |
| Home university |  |
| Faculty / department / institute |  |
| Position |  |
| Email |  |

**Initiative partner 3, 4, 5 etc.\*\***

|  |  |
| --- | --- |
| First name |  |
| Last name |  |
| Home university |  |
| Faculty / department / institute |  |
| Position |  |
| Email |  |

\*\*the same information must be provided for all participating partner universities

**4. TYPE OF INITIATIVE**

☐ Joint workshop

☐ Conference

☐ Cross-disciplinary seminar

☐ Dissemination event/content for the public at large

☐ Research training

☐ Conducting surveys, developing research materials

☐ Preparation for large-scale proposal\*\*

☐ Producing awareness-raising material for the Alliance

☐ Joint publication

☐ Other: ………………………………..

\*\* Reminder: ENGAGE.EU research label cannot fund/support any initiatives that aim to apply for EU funding.

**5. DESCRIPTION OF THE INITIATIVE**

QUALITY – objectives and goals of the initiative; scientific content; participants complementarity; the; link to SDGs and to ENGAGE.EU’s Strategic Agenda; innovativeness. (max. 2000 characters)

FEASIBILITY – practical description of the initiative; realistic budget and workplan. (max. 1500 characters)

IMPACT – number participating universities from the alliance; potential impact for society and on the entire alliance; involvement of external partners and stakeholders\*\*; dissemination; sustainability & scalability. (max. 1500 characters).

\*\*By 'external partners and stakeholders,' we refer to societal organisations, enterprises, municipalities, and NGOs. Our alliance can assist you in identifying and connecting with suitable affiliated partners (see ENGAGE.EU local contact points paragraph 7)

|  |  |
| --- | --- |
| **Start date for the Initiative** |  |
| **End date for the Initiative** |  |

**6. INITIATIVE BUDGET**

Please provide a provisional budget of your initiative through uploading and filling in the excel file.

The budget should clearly indicate the type of costs, the corresponding amounts, the source of funding, as well as the distribution among partner universities that you are expecting for the grant.

Please summarise in the table below the funding amount you are applying for, specifying the university that will be responsible for the expenditure.

|  |  |
| --- | --- |
| Name of the Partner University | Amount of funding you are applying for (in euros) |
|  |  |
|  |  |
|  |  |
|  |  |

**7. CERTIFICATION**

CERTIFICATION

☐ I hereby certify that the information provided in this application is correct and complete. I confirm that I, as lead applicant, and my initiative partners have read the call for applications and will abide by the terms and conditions specified in the call if they are selected. Any provision of inaccurate or false information or omission of information will render this application invalid and, if an application is selected on the basis of such information, the applicants can be required to withdraw from the ENGAGE.EU research label call.