Admission process: Master's – Eiffel Scholarship – 2026 Law, Computer Sciences, Administration and Communication. Information and Communication

Dear applicant,

Thank you for your interest in Eiffel Scholarship! Please find below some key information regarding this campaign.

Our service compiled this document to guide you through your application process. We strongly advise you to read it in its entirety before reaching out: we receive a lot of e-mails when campaigns are open, and although we do our best to answer your enquiries quickly, it might take a while for us to get back to you. Hopefully you will find there all the answers to your questions!

Here is what you will find in these guidelines:

- Page 1: Information regarding the Eiffel Scholarship + Results dates
- Page 2: How and where to apply to Eiffel
- Page 3: Creating your account on eCandidatures
- Page 4: <u>Documents needed for one application</u>
- Page 5: Sending your application + What happens next?
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The <u>eCandidatures platform</u> for Law, Computer Sciences, Administration and Communication, Information and Communication as the Eiffel scholarship is concerned

will be accessible from *October 27 up until November 17th, 2025*.

Before that, you will only be able to create your account and fill in your information.

We strongly encourage you to avoid applying at the last minute in case your application would be deemed incomplete. The International Office will not accept any application which would have been sent after <u>November 17th</u>, <u>2025</u>, <u>11:59 pm</u>.

Specificities of the Eiffel scholarship + Results dates

Make sure you visit <u>our webpage</u> and go through the <u>program rules</u> before applying: you will there find all necessary information regarding the benefits of the Eiffel scholarship as well as the conditions to apply.

Eligible candidates must fit the following criteria:

- Master's level: be aged 29 or under at the time of selection in 2026; i.e., born after March 31, 1996.
- **PhD level**: be aged 35 or under at the time of selection in 2026; i.e., born after March 31, 1990.
- **Foreign nationals only**: if you hold a French citizenship, your application <u>cannot</u> be selected for the scholarship;
- **New to the French education system**: students currently studying or who studied in France are no longer eligible;
- Excellent academic results.

We can **only support your application for the Eiffel scholarship**, but this is the only part we have in the process. We then send the applications we selected to Campus France, where they will be reviewed by a national selection committee.

Admission results:

The admission and Eiffel selection results will be available by *April*, **2026**.

Results of the Eiffel scholarship attributions are expected **early April**. We will let you know as soon as we hear back from Campus France.

How and where to apply

Apply to UT Capitole via our eCandidatures platform:

The link will be posted on the 27th of October 2025

This application procedure is detailed in the next pages.

Start by creating your account, then click on the **link you received** to confirm your e-mail address (link valid for a limited time).

Please note: regarding the degrees (Formations), select the following options at the top left: 1) list of courses, 2) International Relations, 3) Master's or Doctorate. That, after having created your account (see next page 3).



Creating your account on eCandidatures

Before being able to work on your application, you must fill in your information by clicking on the different items showing in the column on the left.

Here are some instructions to help you.

• Note that you can change the language in the home screen ("accueil").



1) Personal Info.

• Leave the INE section empty (only former students of the French education system have it).

2) Baccalauréat (Name of the secondary school diploma degree in France)

- Tick "I have the baccalauréat or equivalent qualification"
- Then "0031 titre étranger admis en equivalence" (equivalent foreign diploma).
- To specify your grade: Très Bien is A+, Bien is A, Assez bien is B, and Passable is C.

4) External course

- Indicate all the studies you followed after secondary school (Bachelor's and/or Master's).
- Choose "Licence" for a Bachelor's degree and "Master" for a Master's degree.
- Specify the title of your degree in "Course description"

5) On-the-job training

• Recommended but optional section. Refer any internship or trainee positions you may have had.

6) Professional experience

• Recommended but optional section. Refer any jobs you may have had.

3) Internal curriculum

Leave the section empty

Your account is ready!

You can now click on "Applications" to select the Master's program of your choice.

Documents needed for one application

Please submit a file for each line of your application. Check our <u>FAQ section</u> for some additional tips regarding size of documents or frequent technical problems

1) Copy of your passport or national ID card

2) Résumé

in English for an International track; in French for a Standard track.

3) Cover letter

in English for an International track; in French for a Standard track. Specify why you chose UT Capitole but also **why you need and deserve the Eiffel scholarship**, how it would make a difference to you.

- 4) Copy of all your **transcripts** (undergraduate and postgraduate grades when available), translated into English or French if needed.

 Official translation required. Combined in a single file.
- 5) 2nd year application only, if available by the time of your application: proof or copy of your Bachelor's degree and/or Master's degree translated into English or French if needed.
 Official translation required. Combined in a single file.

Sending your application + What happens next?

Send your application by clicking on

Send my application

You will receive a confirmation e-mail.

Once the file is sent, you cannot modify it so make sure everything is finalised before sending it.

The International office will review your documents.

Check your e-mails regularly!

If your file is **NOT complete**, please rectify the missing documents by the return deadline (Nov. 17th 24).

Incomplete files will not be reviewed by our selection committee.

your application.

You will then receive one of three possible

answers.

If your file is complete,

the selection

commitee will review

Re-send your application

Send my application

3 possible answers

available on eCandidatures by **December 1st** (check your e-mails!)

1) The International Office declines your application.

2)The International Office approves your application BUT does not support your Eiffel scholarship application.

You are welcome to enroll in September 2026 and look for <u>other scholarships to finance your</u> studies in France.

3) The International Office approves your application AND supports your Eiffel scholarship application.

The International Office will be in touch shortly so we can build your file and send it to Campus France!

Confirm the offer by April 8th, 2026.

Enrollment will take place at your arrival at UTCapitole in September.

The International Office will get in touch to prepare your arrival!

You decline the offer by April 8th, 2026.

eCandidatures technical FAQ

• "I cannot log in, the website shows a message of error Erreur à la validation du compte."

Depending on your browser or e-mail provider, the link you receive in the automated e-mail to validate your account may not work. You have to close eCandidatures (if already open), then copy the URL address and paste it in your browser. Do not hesitate to try a different browser.

"I cannot upload my documents because they are too big."

Indeed you need to upload a single PDF file (or JPEG/PNG format) that cannot exceed 2 MB. To merge or compress your documents, you can use free online tools provided by websites such as PDF2GO or IlovePDF.

• "I cannot modify anything in my application file because it is "blocked by another user"."

You must have opened eCandidatures in several pages or different browsers (or closed the page and reopened it right away). You need to log out, close everything, and open eCandidatures again after having waited for a couple of minutes.

If you could not find the answer to your question here, do not hesitate to get in touch with the International Office by writing to Eiffel@ut-capitole.fr