

# HOW IT WORKS

## Group study rooms

**1#** Go to UT Capitole intranet and click on «**applications**» at the top right, then click on «**BUBOX**»

**2#** On the left, select :  
«**Bibliothèques**»

**Bibliothèques :**

Bibliothèque de l'Arsenal ▼

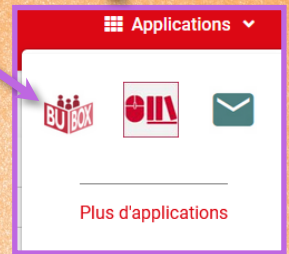
Bibliothèque de l'Arsenal

Bibliothèque de la Manufacture

**Salles :**

Toutes les ressources ▼

**then** click on the library where you want a study group



**3#** It's done ! Choose the day you want to book the room on the calendar,

Heure	A 2 - 3	B 3 - 6	C 3 - 6	D 1 - 2	E 3 - 6
08:00 - 08:30	+	+	+	+	+
08:30 - 09:00					
09:00 - 09:30					
09:30 - 10:00					
10:00 - 10:30					
10:30 - 11:00					
11:00 - 11:30					
11:30 - 12:00	+	+		+	+
12:00 - 12:30	+	+		+	+
12:30 - 13:00	+	+		+	+
13:00 - 13:30	+	+		+	+
13:30 - 14:00	+	+		+	+

«<» Décembre 2023 «>»						
Aujourd'hui						
Sem	Lun.	Mar.	Mer.	Jeu.	Ven.	Sam.
48					1	2
49	4	5	6	7	8	9
50	11	12	13	14	15	16
51	18	19	20	21	22	23
52	25	26	27	28	29	30

**then** the time slot by clicking on +  
one «**+**» = 30 minutes free

You can book **9 hours over a rolling period of 21 days**



Make sure you choose a room that matches the size of your group.