



## **Guideline to apply for the MASTER - LLM INTERNATIONAL ECONOMIC LAW on eCandidature platform**

If you live in one of the following countries, you must use the online Campus France procedure (Etudes en France) **in addition to apply on the eCandidature platform**:

Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Djibouti, the Republic of the Congo, South Korea, Ivory Coast, Egypt, United States, Gabon, Guinea, Haïti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Morocco, Mauritius, Mauritania, Mexico, Niger, Nigeria, Peru, Democratic Republic of Congo, Russia, Saudi Arabia, Senegal, Singapore, Taiwan, Tchad, Togo, Tunisia, Turkey and Vietnam.

[www.campusfrance.org](http://www.campusfrance.org)

APPLICATIONS DATES on the eCandidature platform:  
**1 April – 8 May 2021**

**Please read this entire document carefully before starting your application for MASTER - LLM INTERNATIONAL ECONOMIC LAW:**

These guidelines concern **applicants who hold a French or a foreign degree.**

### **1 – Create your account on eCandidature**

Tick on the English version on the top right of the main page:

You must then create an account on eCandidatures:

Not logged in

- Home
- Assistance
- List of courses
- Log in CAS

This platform for TESTS only is reserved for University's services. Any application submitted here is inadmissible. Please consult [www.ut-capitole.fr](http://www.ut-capitole.fr).

I am currently a student at Toulouse 1 Capitole university or Sciences Po Toulouse

Please Login

I am not a student at Toulouse 1 Capitole university or Sciences Po Toulouse

Please log in with your eCandidatures account

User \*

Password \*

[I forgot my login details](#)

[I lost my activation code](#)

[Create account](#)

Account creation

Please note, when you have modified your account, you will be logged out. You must check your emails to confirm your address, then you can log back into the application.

Surname \*

First name \*

Email address \*

Email address confirmation \*

Please fill in all the following sections (compulsory):

- Home
- Assistance
- List of courses
- Log out
- My Account
  - Personal info.
  - Address
  - Baccalaureat
  - Internal Curriculum
  - External course
  - On-the-job training
  - Prof. experiences
  - Applications

- **Personal info.** : If you were never registered in a French establishment you do not have to fill in the "INE number".
- **Address**: your current address.
- **Baccalaureat** : your high school diploma. If you do not have a French Baccalaureate, tick "J'ai le Bac ou une équivalence" and then choose "0031 – Titre étranger admis en équivalence" (*equivalent foreign diploma*).
- **Internal Curriculum** : to fill only if you were a student of UT1 before
- **External Course**: your previous courses (Bachelor's and/or Master's). Choose "Licence" to indicate your Bachelor's degree. For "course description", write the title of your Bachelor's and/or Master's degree.
- **On-the-job training** : optional
- **Prof. Experiences**: recommended if applicable.

## 2 – Apply

Finally, click on “**Applications**” and click on “**New application**” on the top left of the page :

On the list, in order to apply for the 1<sup>st</sup> year of the Program (Master 1) **M1 – LLM International Economic Law** you must look after it on the list box of “M1 Droit et Sciences politiques” and then on the drop down menu of MASTER . To apply for the 2<sup>nd</sup> year of the Program (Master 2) **M2 – LLM International Economic Law** you must look after it on the list box of “M2 Droit et Sciences politiques” and then on the drop down menu of MASTER.

### 3 – Download the required documents

TO APPLY FOR the program MASTER - LLM INTERNATIONAL ECONOMIC LAW (first and second year) you need to download the following required document on “SUPPORTING DOCUMENTS”:


- **A copy of a form of identification** (ID card, passport, driving licence, residence permit)
- **A photocopy of your grade sheets, and your position in class, where applicable, for each year in higher education.** Merge all your undergraduate transcripts (and graduate transcripts if available) into one single PDF. **(A sworn translation is required if the original document is neither in French nor in English)**
- **Copies of your qualifications or certificates of achievement.** Merge all your qualifications and certificates into one single PDF. **(A sworn translation is required if the original document is neither in French nor in English)**
- **A cover letter** **(in English)**
- **A Curriculum Vitae** (in English or French)
- **Supporting documents for professional activities undertaken, training courses attended and personal achievements mentioned** Merge all your documents into one single PDF. (Optional)

### 4– Transmit your application














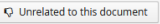
After downloading ALL your documents, you must check if the Status of the document is correctly updated as “TRANSMITTED”. **If you do not transmit all the documents required, you will not be able to send your application as it would not be considered as COMPLETE.**

Please also check the “Additional information” section, there might be some *documents* you will have to download as well on this tab.

⚠ Do not forget to consult 'Extra information' tab

Supporting documents Additional information  Check out this tab also

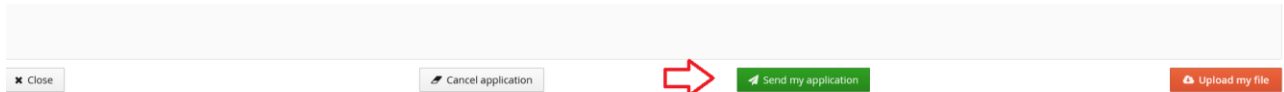
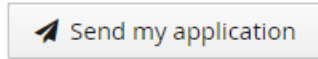
Paperless procedure, please add your documents using the control panel before the 17/06/2021. Once complete, you must send your application.

Supporting documentation	File	Status	Conditional document
1 Curriculum Vitae	   BU_salles_de_formation	Transmitted 	
1 covering letter	   BU_salles_de_formation	Transmitted document correctly transmitted	
1 copy of a form of identification (ID card, passport, driving licence, residence permit)	 	On hold To download a document click on the +	
A photocopy of your grade sheets, and your position in class, where applicable, for each year in higher education		On hold	
Copies of your qualifications or certificates of achievement. For qualifications awarded by a private higher education institution, a copy of the school's accreditation decree. An official French translation of diplomas gained abroad		On hold	
Supporting documents for professional activities undertaken, training courses attended and personal achievements mentioned		On hold	 

NB: If you are not concerned by one document (Professional experience, internship...) you can click on “**Unrelated to this document**”

NB: You can download your application file by clicking on the down size left of the page: “**Upload my file**”

When your application is complete, and you have downloaded all the required documents on “Supporting documents” and “Additional information” (if needed) you must click on “Send my application” to send your application **otherwise your application would not be taken into account.**



If you cannot find the answer to your question in these guidelines, please contact the ESL Toulouse at the following email address: **esl@ut-capitole.f**