

Guideline to apply for the MASTER - LLM INTERNATIONAL ECONOMIC LAW on eCandidature platform

If you live in one of the following countries, you must use the online Campus France procedure (Etudes en France) **in addition to apply on the eCandidature platform**:

Algeria, Argentina, Benin, Brazil, Burkina Faso, Burundi, Cameroon, Chile, China, Colombia, Comoros, Djibouti, the Republic of the Congo, South Korea, Ivory Coast, Egypt, United States, Gabon, Guinea, Haïti, India, Indonesia, Iran, Japan, Kuwait, Lebanon, Madagascar, Mali, Morocco, Mauritius, Mauritania, Mexico, Niger, Nigeria, Peru, Democratic Republic of Congo, Russia, Saudi Arabia, Senegal, Singapore, Taiwan, Tchad, Togo, Tunisia, Turkey and Vietnam.

www.campusfrance.org

APPLICATIONS DATES on the eCandidature platform:

<u>1 April – 8 May 2021</u>

Please read this entire document carefully before starting your application for MASTER - LLM INTERNATIONAL ECONOMIC LAW:

These guidelines concern applicants who hold a French or a foreign degree.

1 – Create your account on eCandidature

Tick on the English version on the top right of the main page:

- <u>®</u> -	to Connexion ≠ Créer un compte	
eCandidatures	Connexion	
Non connecté	Je suis actuellement inscrit(e) à l'université Toulouse 1 Capitole ou à Sciences Po Toulouse	
Assistance Liste des formations	Veuilez vous connecter (Connexion	
ර් Connexion CAS	Je ne suis pas inscrit(e) à l'université Toulouse 1 Capitole ou à Sciences Po Toulouse	
	Veuillez vous connecter avec votre compte eCandidat Utilisateur *	
	Utilisateur Mot de passe *	
	G Connexion	
	• jai oublé mes identifiants • l'ai perdu mon code d'attivition	
	(arbeitou mon copie paktivation Créer un compte	

European School of Law

UT1C – 2 rue du Doyen Gabriel Marty – 31042 Toulouse CEDEX 9 – FRANCE – http://esl.ut-capitole.fr/ – esl@ut-capitole.fr

You must then create an account on eCandidatures:

👫 Home	This platform for TESTS only is reserved for University's services. Any application submitted here is inadmissible. Please consult www.ut-	
Assistance	capitole.fr.	×
List of courses		Account creation + X
	I am currently a student at Toulouse 1 Capitole university or Sciences Po Toulouse Please Login	Account creation + × Please note, when you have modified your account, you will be logged out. You must check your emails to confirm your address, then you can log back into the application.
	I am not a student at Toulouse 1 Capitole university or Sciences Po Toulouse Please log in with your eCandidatures account	Surname *
	User*	First name *
	User Password *	Email address *
		★ Cancel

Please fill in all the following sections (compulsory):



- Personal info. : If you were never registered in a French establishment you do not have to fill in the "INE number".
- > <u>Address</u>: your current address.
- <u>Baccalaureat</u>: your high school diploma. If you do not have a French Baccalaureate, tick "J'ai le Bac ou une équivalence" and then choose "0031 – Titre étranger admis en equivalence" (equivalent foreign diploma).
- Internal Curriculum : to fill only if you were a student of UT1 before
- External Course: your previous courses (Bachelor's and/or Master's). Choose "Licence" to indicate your Bachelor's degree. For "course description", write the title of your Bachelor's and/or Master's degree.
- On-the-job training : optional
- Prof. Experiences: recommended if applicable.

2 – Apply

Finally, click on "Applications" and click on "New application" on the top left of the page :

DONATELLA MAINELLA	+ New application		
# Home	Course		
🖨 Assistance	M1 IC Administration et gestion de la communication		
List of courses	M2 Collectivités Territoriales - FOAD		
ப் Log out	M1 Management parcours Management du sport (FOAD)		
My Account	M2 Information, communication parcours Administration et gestion de la communication		
🖋 Personal info.	LPRO Aménagement paysager : conception, gestion, entretien parcours Administration et gestion des entreprises du paysage		
 Address Baccalaureat 	L3 MIAS Méthodes informatiques appliquées à la gestion des entreprises (MIAGE) LPRO Gestion et Management d'unité commerciale - Produits alimentaires		
Internal Curriculum			
🞓 External course	L3 Droit - FOAD		
On-the-job training	DU Assurance Vie et Assurance de Personnes - FOAD		
& Prof. experiences M1 Science politique parcours Politique et sécurité			
* Applications	M1 Droit des affaires parcours Droit de la propriété intellectuelle		
	M2 Droit international et droit européen parcours International Economic Law (MINTEC) - Athènes		

On the list, in order to apply for the 1st year of the Program (Master 1) <u>M1 – LLM International</u> <u>Economic Law</u> you must look after it on the list box of "M1 Droit et Sciences politiques" and then on the drop down menu of MASTER. To apply for the 2nd year of the Program (Master 2) <u>M2 –</u> <u>LLM International Economic Law</u> you must look after it on the list box of "M2 Droit et Sciences politiques" and then on the drop down menu of MASTER.

Universite TEST	
Title	
▶ 🏛 Diplômes d'université	
▶ 🏛 Ecole d'économie de Toulouse - TSE	
▶ 🏛 Ecole de Management - TSM	
▶ 🏛 Licences - Licences professionnelles - Administration et Communication	
▶ 🏛 Licences - Licences professionnelles - Droit et Science politique	
Informatique	
<u> <u> m</u> M1 Administration et Communication </u>	
→ 血 M1 Droit et Science politique	
🕨 🔊 Master	
▶ 盦 M1 Informatique	
<u>m</u> M2 Administration et Communication	
▶ 盦 M2 Droit et Science politique	
▶ <u>m</u> M2 Informatique	
▶ <u>m</u> Sciences Po Toulouse	

3 – Download the required documents

TO APPLY FOR the program MASTER - LLM INTERNATIONAL ECONOMIC LAW (first and second year) you need to download the following required document on "SUPPORTING DOCUMENTS":

- <u>A copy of a form of identification</u> (ID card, passport, driving licence, residence permit)

- <u>A photocopy of your grade sheets, and your position in class, where applicable, for each year in higher education.</u> Merge all your undergraduate transcripts (and graduate transcripts if available) <u>into one single PDF.</u> (A sworn translation is required if the original document is neither in French nor in English)

- <u>Copies of your qualifications or certificates of achievement.</u> Merge all your qualifications and certificates <u>into one single PDF</u>. (A sworn translation is required if the original document is neither in French nor in English)

- <u>A cover letter (in English)</u>

- A Curriculum Vitae (in English or French)

-<u>Supporting documents for professional activities undertaken, training courses attended</u> <u>and personal achievements mentioned</u> Merge all your documents <u>into one single PDF</u>. (Optional)

4– Transmit your application

After downloading ALL your documents, you must check if the Status of the document is correctly updated as "TRANSMITTED". If you do not transmit all the documents required, you will not be able to send your application as it would not be considered as COMPLETE.

Please also check the "Additional information" section, there might be some *documents* you will have to download as well on this tab.

Supporting documents i Additional informat	On Check out this	s tab also			
Paperless procedure, please add your documents using the	ntrol panel before the 17/06/2021.	Once complete, you mus	st send your application.		
Supporting documentation	File		Status	Conditional document	
1 Curriculum Vitae	- • ±	BU_salles_de_formation	Transmitted		
1 covering letter	- • ±	BU_salles_de_formation	Transmitted document correctly		
1 copy of a form of identification (ID card, passport, driving l residence permit)	ence, +	To download a document click on the	On hold transmitted		
A photocopy of your grade sheets, and your position in class applicable, for each year in higher education	where +	+	On hold		
Copies of your qualifications or certificates of achievement. qualifications awarded by a private higher education institut copy of the school's accreditation decree. An official French translation of diplomas gained abroad	n, a		On hold	\mathbf{A}	
Supporting documents for professional activities undertaker training courses attended and personal achievements ment	ned +		On hold	Q Unrelated to this document	

NB: If you are not concerned by one document (Professional experience, internship...) you can click on "**Unrelated to this document**"

NB: You can download your application file by clicking on the down size left of the page: "Upload my file"

When your application is complete, and you have downloaded all the required documents on "Supporting documents" and "Additional information" (if needed) you **must** click on "**Send my application**" to send your application <u>otherwise your application</u> would not be taken into

<u>account.</u>	Send my application		
X Close	Cancel application	Send my application	Upload my file

If you cannot find the answer to your question in these guidelines, please contact the ESL Toulouse at the following email address: esl@ut-capitole.f