**Politique de protection des données**

1. **Simplified mentions**

The University of Toulouse Capitole regularly conducts surveys on the start of the academic year, student career paths, and study and living conditions among its students enrolled at the University of Toulouse Capitole in order to get to know them better (to understand their choice of enrolment or career path, their motivation for their studies and their study project), to better inform them and to better support them.

The personal data recorded in this system are kept for 5 years and are only accessible to authorised persons in the OFIP department of the university (Observatoire des Formations et de l'Insertion Professionnelle). The communication of the results will be strictly anonymous: no personal data will be communicated (unless you give your permission in the survey, if necessary).

To exercise your data protection rights and for any information on this system, contact the data protection officer by writing to dpo@ut-capitole.fr or to the following postal address: 2, rue du Doyen Gabriel Marty 31042 Toulouse cedex 9.

1. **Additional information (specified as a link in the survey)**

**Purpose of the survey :** The University of Toulouse Capitole regularly conducts surveys on the start of the academic year, student career paths, and study and living conditions among its students enrolled at the University of Toulouse Capitole in order to get to know them better (to understand their choice of enrolment or career path, their motivation for their studies and their study project), to better inform them and to better support them.

**Data recorded on data subjects :**

Data from Apogée: identification data (student n°, n°INE, surname, first name, e-mail addresses), characteristics concerning the baccalaureate, enrolment characteristics, socio-demographic characteristics, exam results. Data collected through responses to survey questions.

**Recipients of the data** : Only authorised persons from the OFIP (Observatoire des Formations et de l'Insertion Professionnelle) department will have access to the identification data. The identification data is used by OFIP to guarantee the reliability of the participation in the survey and its results.

**Duration of retention of personal data :** 5 years (after 5 years, the survey files will be anonymised).

**Communication of results** : The communication of the results will be strictly anonymous: no personal data will be communicated (unless you authorize it in the survey).

An analysis of the data will be presented in the form of an anonymous publication on the web page of the Observatoire des Formations et de l'Insertion Professionnelle : <https://www.ut-capitole.fr/orientation-insertion/etudes-et-enquetes/> .

**Personal law :** You can access your data or request its deletion. You also have the right to withdraw your consent, the right to rectification and the right to limit the processing of your data (see cnil.fr for more information on your rights). To exercise these rights or if you have any questions about the processing of your data in this system, you can contact our Data Protection Officer electronically at dpo@ut-capitole.fr or by mail at Université de Toulouse Capitole – DPO – 2 rue du Doyen Gabriel Marty 31042 Toulouse Cedex.

*If you believe, after having contacted us, that your data protection rights have not been respected or that the access control system does not comply with data protection rules, you can submit a complaint online or by post to the CNIL.*