

Terms and Conditions concerning protection of personal data

Survey about career and further study prospects of graduates who have obtained a master's degree or a professional undergraduate degree

Simplified Terms and Conditions "Policy on data protection"

The 8 March 2018 law pertaining to students' employment and career opportunities after graduation renews higher education institutes' obligation to publish statistics on their graduates' integration into the workplace.

To meet this requirement, each year the Minister of Higher Education, Research and Innovation directs a **nationwide program to collect data on graduates' integration into the workplace**.

University Toulouse 1 Capitole takes part in this program by organizing a survey of students and graduates who have obtained a professional undergraduate degree or a master's degree, 30 months after having obtained the diploma.

The personal data recorded for the purpose of this survey is kept **for three years** and can only be accessed by authorized University of Toulouse 1 Capitole OFIP (*Observatoire des Formations et de l'Insertion Professionnelle*) personnel, as well as authorized personnel in the Information Systems and Statistical Studies Department of the Minister of Higher Education, Research and Innovation.

The sharing of results to any third parties beyond those authorized will be strictly anonymous: no data of a personal nature will be shared.

To exercise your rights relative to the protection of personal data and for any information regarding this program, contact the President's Cabinet by writing to Cabinet.Presidence@ut-capitole.fr or to the following postal address: *Cabinet de la Présidence*, 2 rue du Doyen Gabriel Marty, 31042 Toulouse cedex 9 France.

[I would like to find out more about the RGPD application in the context of this survey \(link\)](#)

Complementary information « Data Protection Policy » (in a pdf document accessible via a link)

Nature of survey: University Toulouse 1 Capitole has implemented, 30 months after their graduation, a survey of graduates who have obtained a professional undergraduate degree and/or a master's degree.

The undertaking of this survey is necessary in order for the University to fulfill one of its legal obligations.

Indeed, the law of 8 March 2018 relating to students' employment and career opportunities reiterates the fact that higher education institutes are obliged to publish statistics relating to their graduates' integration into the workplace, and stipulates a specific timeframe (for the administering of this survey) of one and two years after graduation.

In order to fulfill this obligation, the Minister of Higher Education, Research and Innovation, in concertation with universities, the CEREQ (Centre of Study and Research on Qualifications) and the DIO (Careers Guidance Delegation) implements a nationwide program to collect data on graduates' integration into the workplace. The survey undertaken by University Toulouse 1 Capitole is part of this program.

Data recorded about the subjects: identification data (student no., INE no., last name, first name, date of birth, contact details), details of enrollment in University Toulouse 1 Capitole, sociodemographic details, school/academic career details, answers to the survey questions.

La communication des résultats aux autres services de l'université, aux équipes pédagogiques ainsi qu'au public sera strictement anonyme : aucune donnée personnelle ne sera communiquée. Les données recueillies font l'objet d'un traitement informatique destiné à établir des statistiques.

Data recipients: Authorized University of Toulouse 1 Capitole OFIP (*Observatoire des Formations et de l'Insertion Professionnelle*) personnel, as well as authorized personnel in the Information Systems and Statistical Studies Department of the Minister of Higher Education, Research and Innovation will have access to identifying data. Identifying data is used by these departments in order to contact the graduates and to guarantee the reliability of survey participation and the reliability of the survey's results. The results will be rendered completely anonymous before being shared with other departments in the university, with teaching staff, and with the general public: no personal information will be shared. The collected data is run through a computer program in order to generate statistics.

Source of data: Identifying data is sourced from the management application Apogée, and includes information recorded when enrolling in the university, as well as answers to the survey's questions. Contact details taken directly from Apogée are sometimes complemented by additional contact details obtained from the university's various department secretaries or internship offices.

Length of time that the personal data will be kept: Three years (after three years, the survey files will be rendered anonymous).

Individual's Rights: You may access your personal data. You also have the right to rectify, to oppose and to limit the processing of your personal data (cf. cnil.fr for more information about your rights). To exercise these rights or for any questions relating to the processing of your personal data in this program, please contact the University's President by writing to Cabinet.Presidence@ut-

capitole.fr or to the following postal address: *Cabinet de la Présidence*, 2 rue du Doyen Gabriel Marty, 31042 Toulouse cedex 9.

If you feel, after having contacted us, that your statutory data protection rights have not been respected or that the access control system does not conform to data protection norms, you may lodge a complaint on-line with the CNIL (at cnil.fr) or by post.