CANDIDATE GUIDE



This guide will take you through your first connection to the platform

1. Join the TSM Academy application area

- If you have never accessed TSM Academy before, from MoveOn click on the link to the registration form.
 Go to p2.
- If you already have an active account on TSM Academy, contact outgoing@tsm-education.fr.
 The IR Department will register you for the application area. You can then log in directly. <u>Go to p3</u>.

2. Create an account from the registration form

To do this, fill in your details and choose your password. Then click on **Register:**



Join our training platform!

Veuillez remplir les champs ci-dessous, puis cliquez sur INSCRIPTION pour accéder à votre ENTRETIEN VIDÉO. Please complete the fields below, then click on REGISTER (INSCRIPTION) to access your VIDEO INTERVIEW.

ast name *	
<u> </u>	
mail *	
i mail * dejan.markovic@tsm-education.fr	
Email * dejan.markovic@tsm-education.fr Password *	



3. Access your application area

From the home page, in the **Assigned courses** section,

hover with your mouse Motivation interview for mobility 2nd semester, academic year 2025-2026.

Then click on **Start** to access the application area:



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4. Read the application instructions before you start

Click on **See more** and read the instructions carefully. Then click on the **Start** button.



5. Read the instructions for the question before starting.

Take a moment to read the instructions for the first question. Then click on the **Start** button.



Click on the **Start** button.

You will have 5 minutes to:

- Click on the 'Play' button to watch the explanatory video and listen to the mock drun run question.
- Organize your thoughts.
- Click on the Start recording button.
- Answer the question (MAXIMUM duration: 1 min).
- Click on the Stop recording button.

After recording, TSM Academy plays automatically your answer. You DO NOT have the time to check your recording. Click instead on Submit, on Complete Course and on Next Step. If you do not, your answer will NOT be transmitted.

6. Direct access from your web browser

You can access the platform directly from this link using your e-mail address and password: <u>https://tsm-education.360learning.com</u>

If you have forgotten your password, click on the link on the page (Mot de passe oublié?) and follow the instructions.



7. Recommendations

To ensure that **TSM Academy** works at its best, we recommend that you use the most up-to-date version of the **Chrome, Firefox or Edge** web browser **on your computer**.

Make sure you have a good Internet connection (stable network, broadband or fibre).



8. Do you have a question?

If you have any questions about how to use **TSM Academy** as part of your application, you can first read again the instructions in this document and those on **MoveOn**.

If you still can't find the answer to your question, you can send an e-mail to : digiteam@tsm-education.fr

In all cases, remember to specify which application space you are applying for, the web address of the page in question, the error message or screen, and the context of use.

The platform will close at 11.59pm on Sunday 22 June. We will be available to answer your questions until Friday 20 June at 3pm at the latest.