

WHO'S WHO

TOULOUSE 1 CAPITOLE UNIVERSITY



YOUR CONTACT AT THE CENTRAL INTERNATIONAL OFFICE



Lucie JANDO - SCREI welcome-utl@ut-capitole.fr +33 (0)5 61 63 **35 45** Office: J104.5 (J building)

BEFORE MOBILITY

- General information (calendar, welcome days...)
- Accommodation (request form)

ON ARRIVAL

- Administrative registration
- Student card
- Signature of Erasmus+ arrival form
- Administrative registration for French courses

AFTER MOBILITY

- Send your transcript of records
- Signature of Erasmus+ departure form

YOUR ACADEMIC ADVISOR (PROFESSOR)



Your academic advisor will:

- advise you on the courses selection
- sign your learning agreement
- approve the potential modifications in your learning agreement
- help you with the course & exam requisites

YOUR CONTACT PER FIELD OF STUDY



Each contact will guide you through advisor assignment and courses ϑ exams registration



LAW, POLITICAL SCIENCE, COMMUNICATION, INFORMATION TECHNOLOGY



Lucie JANDO - SCREI welcome-utl@ut-capitole.fr +33 (0)5 61 63 35 45 Office: J104.5 (J building)

ECONOMICS



Geneviève DOUMENG - TSE genevieve.doumeng@ut-capitole.fr +33 (0)5 61 63 **37 63** Office: T031 (TSE building)

MANAGEMENT



Debora MALIGNO - TSM debora.maligno@tsm-education.fr +33 (0)5 61 63 **57 85** Office: AF0003 (TSM building)

DOUBLE-DEGREES & SPECIFIC PROGRAMMES LAW



Arnaud CHAN - ESL
esl@ut-capitole.fr
+33 (0)5 61 63 **38 48**Office : AR334 (Arsenal building)



Anna THEPIN - ESL esleut-capitole.fr +33 (0)5 61 63 38 84 Office : AR332 (Arsenal building)